**TITLE *Elementary School Teacher (K-5)***

# QUALIFICATIONS

* Valid teacher’s license with appropriate endorsement;
* Strong written, verbal, presentation, and interpersonal skills; and
* Meets health and physical requirements.

# JOB GOAL

To teach elementary school children academic and social skills.

# ESSENTIAL FUNCTIONS

* Prepares teaching outline for course of study;
* Lectures, demonstrates, and uses audiovisual teaching aids to present subject matter in class;
* Prepares, administers, and corrects tests and records results;
* Assigns lessons and corrects papers;
* Maintains order in classroom and on playground;
* Counsels students when adjustment and academic problems arise;
* Discusses students’ academic and behavior problems with parents and suggests corrective action;
* Keeps attendance and grade records as required by school board;
* Observes students to detect signs of ill health or emotional disturbance and to evaluate progress;
* Represents the school and the community in a positive manner;
* Reports to the principal when one knows or reasonably suspects that a child’s health or welfare has been or appears to have been harmed as a result of abuse or neglect; and
* Performs other work-related duties as assigned.

# PHYSICAL DEMANDS

This job may require lifting of objects that exceed 50 lbs., or the weight of an average child, with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

* Pushing and/or pulling
* Climbing
* Stooping and/or kneeling
* Reaching
* Talking
* Hearing
* Seeing

# TEMPERAMENT (Personal Traits)

* Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
* Adaptability to accepting responsibility for the direction, control, or planning of an activity.
* Adaptability to dealing with students.
* Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

# CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

* *Intelligence*: The ability to understand instructions and underlying principles. Ability to reason and make judgments.
* *Verbal*: Ability to understand meanings of words and the ideas associated with them.
* *Numerical*: Ability to perform mathematical operations quickly and accurately.
* *Manual Dexterity*: Ability to move the hands easily and manipulate small objects with the fingers rapidly and accurately.
* *Form perception*: To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures.
* *Color Discrimination*: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color.

# WORK CONDITIONS

Normal working environment.

# GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.

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